



INSTITUTE OF COMPUTER
TRAINING ACADEMYTM

ISO 9001: 2015 Certified Institute



PROSPECTUS

**A National Programme of
Information Technology
Education & Development**

Introduction ICTA

Institute of Computer Training Academy (ICTA) is a national programme of information technology education and development. Institute of Computer Training Academy registered as autonomous body, under Govt. of west Bengal based on central Govt. TR act 1882, got of India. (Reg. No IV-190300750/2020), An ISO 9001-2015 certified Autonomous body.(Certificate No SPC21Q5079), Registered under department of Labour Govt. of NCT (Delhi) (Reg. No 2021010162), Registered under trade Mark registry act, 1999 Govt. of India. (Reg. No 4841475).

The main function of the society s to provide higher technical education in nominal charges for every group of society of urban rural areas allover India and get success in computer revolution which is the main dream of Indian Govt.

MISSION & VISSION

MISSION

Provide every student with a platform to make a mark in the computer literate world. To sharpen ones skill and master new technologies and establish a mission of "Bringing People and Computers Together Successfully" .

VISSION

Institute of Computer Training Academy looks forward to be a recognized Model Computer Training Institute in India in meeting the prevailing needs of technical manpower through quality, efficient and resourceful training.

CHAIRMAN MESSAGE

I heartily welcome you on your seeking admission in our training centre. You are likely to be imparted excellent coaching & guidance by veteran faculty member, so that you're theoretical & practical knowledge may be academically & professionally meaningful. Various career & job oriented courses also been introduced for the benefit of the students & society in particular. Therefore, please utilize your precious time in personality development to the entire satisfaction of your parents & to attain name & fame for yourself. I expect your fullest cooperation to maintain discipline & decorum of the institution. Wishing you every success in life.

Dipten Chakraborty
Chairman



ICTA Faculty

ICTA Faculty are full time, qualified and friendly professional, always there to guide the students, specially trained to understand students psychology, internalise the knowledge uniformly and put accords difficult to understand concept with ease, thus making students learning ventures smooth and easy. The whole training time is equally divided into theory and practical sessions. A part from regular computer times. Student are allowed to utilize unlimited machine time to exercise their minds, boots their creativity and increase their level of curiosity. This build up there self confidence, allow them to explore the wide horizon of computer and gradually shapes them into confident professional.

LIBRARY INFRASTRUCTURE

The ICTA center have a huge stock library with a collection of around 500 volume comprising functional programming, parallel processing system database management system, client server computing, Network, operating system, multimedia, object oriented programming etc.

COMPUTER LAB

ICTA Center have a good computer lab. The computer lab contains high configuration computer networked with Wi-Fi.

THE PLACEMENT CELL

The placement cell of ICTA is responsible for coordinating the placement activities of the students of the institute. A placement coordinator from the faculty heads the placement cell with committee members representing the students. Almost all the placement activities are organized and coordinated by the students under the able guidance of faculty.

PLACEMENT PROCESS

An early information of the intended schedule would facility arrival at mutually convenient date. The company may deliver pre placement talk either earlier or before the campus requirements program itself. At the campus the company may conduct a written test and or interview etc. Job offer or response may be routed only through the placement coordinator. In some cases if a company wishes to conduct off campus requirements as well, they may provide the travelling allowance for such outstation selection.

REGISTRATION PROCESS

To get registered, students have to fill the application form provided along with information brochure. Student can buy the information brochure from any of our ICTA Authorize center. The registered center of ICTA name and code are mentioned in the Applications form.

DOCUMENTS OF STUDENTS REGISTRATION

1. Two recent passport size photo.
2. Self attested copy of last educational qualification.
3. Caste certificate (if sc/st/obc).

COURSE STRUCTURE

ICTA Course can be classified by

1. Certificate Course.
2. Diploma Course.
3. Advanced Diploma Course.

Vocational Course

ELEGIBILITY

ELEGIBILITY OF CERTIFICATE COURSE

All certificate course students have must qualified class viii passed.

ELEGIBILITY OF DIPLOMA COURSE

All Diploma Course students have must qualified class X.

ELEGIBILITY OF ADVANCED DIPLOMA COURSE

All Advanced Diploma Course students have must qualified x+.

EXAMINATION AND RESULTS

The minimum qualifying marks for course are as follows.

Practical 50

Theory 50

TOTAL. 100 .

Percentage	Grade
------------	-------

80%	A+
-----	----

70%-80%	A
---------	---

60%-70%	B+
---------	----

50%-60%	B
---------	---

40%-50%	C
---------	---

RE-EXAMINATION PROCESS

A student at least 40%marks in each semester to qualify the exam. A students who does not clear the examination in one sitting will be allowed to re appear in the failed exam. Students failling to appear in the re examination with in the specific period of time shall not be entitled for the certificate or for further re examination.such students are to go through the complete registration procedure to get a re admission.

EXAMINATION PROCEDUR

ICTA has only allowed OFFLINE examination system.

The declear of exam date then students are filled by exam form our ICTA Register center and paid his/her exam fees.

The pattern of questions will be the OBJECTIVE TYPES.

The details of examination (date, time) will be announced by website notice board.

The duration of examination will be of 1hour.

Theory exam will comparison of 50 questions of 1marks and no negative marking.practical exam will carry total

INSTITUTE BENEFITS

ICTA has announced the No Franchise Fees .

ICTA have accept only Registration fees.

ICTA can't accept any HIDDEN FEES.

1. Online record maintenance/login
2. Student Registration online verification.
3. 24*7 online/phone support.
4. Sms /email support.
5. All India valid certificate.

OUR AFFILIATION

1. Registered as autonomous body, under Govt of west Bengal based on central Govt TR act,1882,Govt of India.
2. Registered under trade mark registry act,1999, Govt of India.
3. Registered under MHRD (CR Act), Govt of India.
4. An iso 9001-2015 certified autonomous body.
5. Registered under department of labor Govt of NCT(New Delhi).
6. Registered under MSME(Govt of India).

STUDENT BENEFITS

1. Quality education provide at very affordable charge.
2. Off-line exam at your home center who is registered our Organization.
3. Global accepted certificate after the complete of course.

AFFILIATION PROSES

Rules of our ICTA Authorize Centre.

If any person's are interested to ICTA franchises, so the following rules are maintained

1. You must have 5-10 computers.
2. 1 theory and 1 practical rooms.
3. 2 Bathrooms are required must .ladies and gents.
4. Minimum theory rooms 200sq ft. and practical rooms must be 200sq ft.
5. Must have internet connection.
6. Good faculty.
7. Good Electricity.
8. Timings Maintenance.

WHAT YOU WILL GET?

1. Agreement paper.
2. ICTA Authorized certificate.
3. Student Registration form.
4. Details of institute our official website www.ictaindia.com
5. Flex 6*3 size.
6. Sample Certificate Marksheet.

COURSES

Sl. No.	Code	Course Name
01	ICTA 01	Certificate in Information Technology (CIT)
02	ICTA 02	Advanced Diploma in Computer Application (ADCA)
03	ICTA 03	Certificate in Data Entry Operation (CDEO)
04	ICTA 04	Certificate in Computer Application (CCA)
05	ICTA 05	Diploma in Computer Application (DCA)
06	ICTA 06	Diploma in Desk Top Publishing (DDTP)
07	ICTA 07	Diploma in Information Technology (DIT)
08	ICTA 08	Certificate in Desk Top Publishing (CDTP)
09	ICTA 09	Certificate in Financial Accounting (CFA)
10	ICTA 10	Certificate in Accounting (TALLY)
11	ICTA 11	Certificate in Computer Aided Design (CCAD)
12	ICTA 12	Advanced Diploma in Information Technology (ADIT)
13	ICTA 13	Certificate in Hardware & Network Engineering (CHNE)
14	ICTA 14	Certificate in Network Technology (CNT)
15	ICTA 15	Certificate in Hardware Technology (CHT)
16	ICTA 16	Certificate in Web Technology Fundamentals (CWTF)
17	ICTA 17	Certificate in Web Technology (CWT)
18	ICTA 18	Advanced Diploma in Web Technology (ADWT)
19	ICTA 19	Advanced Diploma in Software Application (ADSA)
20	ICTA 20	Certificate in PHP
21	ICTA 21	Certificate in Troubleshooting & PC-Handling
22	ICTA 22	Introduction of Spoken English
23	ICTA 23	Certificate in Spoken English
24	ICTA 24	Certificate in Multimedia

Sl. No.	Code	Course Name
25	ICTA 25	Certificate in Basic Programing
26	ICTA 26	Professional Course in C++
27	ICTA 27	Specialist in Printer Repairing (SPR)
28	ICTA 28	Certificate in Telecommunication
29	ICTA 29	Certificate in House Wiring & Electricity
30	ICTA 30	Certificate in Beautician
31	ICTA 31	Certificate in Hair & Skin Care
32	ICTA 32	Certificate in Laser Cutting Designing
33	ICTA 33	Certificate in Art & Craft
34	ICTA 34	Certificate in Computer Embroidery
35	ICTA 35	Professional Course in Tailoring
36	ICTA 36	Certificate in Tailoring
37	ICTA 37	Certificate in Professional Makeup Artist.
38	ICTA 38	Certificate Course in CCTV installation & Maintenance
39	ICTA 39	Diploma in PHP (DPHP)
40	ICTA 40	Diploma in Hardware & Networking Engineering (DHNE)
41	ICTA 41	Advance Certificate in Spoken English
42	ICTA 42	Diploma in Hardware Technology (DHT)
43	ICTA 43	Diploma in Office Management (DCOM)
44	ICTA 44	Diploma in Financial Accounting (DFA)
45	ICTA 45	Master in Computer Networking Engineering (MCNE)
46	ICTA 46	Master in Computer Hardware Engineering (MCHE)
47	ICTA 47	Post Graduate in Computer Application (PGDCA)
48	ICTA 48	E-Siksha
49	ICTA 49	Certificate Course in Yoga & Fitness
50	ICTA 50	Advanced Diploma in Office Management & Publishing (ADOMP)
51	ICTA 51	Advance Diploma in Hardware & Networking Engineering (ADHNE)

Sl. No.	Code	Course Name
52	ICTA 52	Certificate Course in Public Health Worker
53	ICTA 53	Certificate in Electro Cardiography Technique (E.C.G Technician)
54	ICTA 54	Certificate Course in Physiotherapy Technician
55	ICTA 55	Certificate Course in Nursing Asistance
56	ICTA 56	Professional Course in Oracle
57	ICTA 57	Diploma in Drawing & Painting
58	ICTA 58	Diploma in Digital Marketing
59	ICTA 59	Professional Course in Java
60	ICTA 60	Professional Course in .Net Technology

COURSE SYLLABUS

Course Code : ICTA 01

Duration : 6 Months

Eligibility : Class VII+

Certificate in Information Technology (CIT)

Foundamentals of computer.

Operating system (Dos/xp or Vista).

Windows (paint, wordpad, Notepad).

Ms-Office 2016 (word, Excel, power point, Access).

Typing in English & Regional Language.

Programing in FoxPro.

Internet Technology.

Course Code : ICTA 02

Duration : 12 Months

Eligibility : Class X+

Advanced Diploma in Computer Application (ADCA)

Computer Foundamentals.

Hardware (concept).

Operating System (Windows 7).

Paint, Notepad, Wordpad, Dos. Ms office 2016 (word Excel PowerPoint access).

HTML, Visual FoxPro, Bangla word, English Typing.

Introduction to Internet & Email.

Tally (concept).

Course Code : ICTA 03

Duration : 6 Months

Eligibility : Class VIII

Certificate in Data Entry Operation (CDEO)

Computer Foundamentals.

Ms word, Excel.

Internet & Emailing.

CD/DVD Writing.

Type of Data Entry, Speed test.

Interactive session & evaluation.

How to find Data Entry job Online.

Course Code : ICTA 04

Deration : 6 Months

Eligibility : Class X

Certificate in Computer Application (CCA)

Foundamentals of computer.

Hardware (concept).

Operating system (Dos/ windows xp,7/8).

M.S Word, Excel, PowerPoint.

Course Code : ICTA 05

Deration : 12 Months

Eligibility : Class VIII

Diploma in Computer Application (DCA)

Foundamentals of computer.

Operating system (Dos/ windows xp,7/8).

M.S Word, Excel, PowerPoint.

M.S. access, M.S. Publisher.

Programing in FoxPro.

HTML,DHTML

Internet.

Typing in English & Regional Language.

Course Code : ICTA 06

Deration : 12 Months

Eligibility : Class X+

Diploma in Desk Top Publishing (DDTP)

Foundamentals of computer.

Operating system (Dos/ windows xp,7/8).

Ms word, Adobe PageMaker,Freehand.

Bengali Word, Photoshop, Corel Draw, M.S Power Point, M.S. publisher.

Course Code : ICTA 07

Deration : 12 Months

Eligibility : Class X+

Diploma in Information Technology (DIT)

Foundamentals of computer.

Operating system (Dos/xp or Vista).

Windows (paint,wordpad, Notepad).

Ms-Office 2016 (word, Excel, power point, Access).

Typing in English & Bengali.

Programing in FoxPro.

Internet Technology.

Visual FoxPro.

Visual Basic.

Programing in C.

Overview of VB.Net .

Course Code : ICTA 08

Deration : 6 Months

Eligibility : Class VIII

Certificate in Desk Top Publishing (CDTP)

Foundamentals of computer.

Operating system (Dos/ windows xp,7/8).

Ms word, Adobe PageMaker,Freehand, Bengali Word.

Course Code : ICTA 09

Deration : 6 Months

Eligibility : Class X+

Certificate in Financial Accounting (CFA)

Foundamentals of computer.

Operating system (Dos/ windows xp,7/8).

M.S Word office (word, Excel).

TALLY 9 with GST ,FACT, PROJECT.

Course Code : ICTA 10

Deration : 6 Months

Eligibility : Class X+

Certificate in Accounting (TALLY)

Foundamentals of Accounting.

Accounting software Tally 9.0 and above Meaning of Account.

Company Creation, Ledger Accounts, Creating Voucher,.

Modification of company.

Features of Company, cost category and Cost Center.

Creating of cost Godown.

Stock Maintain Budget,price Lit, introduction of F-11 & F-12.

Profit and Loss Account.

Balance Sheet.

GST & GST returns, TDS(Tax Deduction at Source).

E-filing for income tax.

Examples.

Course Code : ICTA 11

Duration : 6 Months

Eligibility : Class X+

Certificate in Computer Aided Design (CCAD)

Foundamentals of computer.

Operating system (Dos/ windows xp,7/8).

Auto Cad & 3D.

Project.

Print.

Course Code : ICTA 12

Duration : 18 Months

Eligibility : Class X+

Advanced Diploma in Information Technology (ADIT)

Foundamentals of computer.

Operating system (Dos/xp or Vista).

Windows (paint,wordpad, Notepad).

Ms-Office 2016 (word, Excel, power point, Access, Typing in English & Bengali.

Programing in FoxPro.

Internet Technology.

Visual FoxPro.

Visual Basic.

Programing in C.

Overview of VB.Net.

Programing in C++ .

Programing in JAVA, HTML/DHTML.

Software installation.

Course Code : ICTA 13

Duration : 6 Months

Eligibility : Class X

Certificate in Hardware & Network Engineering (CHNE)

Computer Foundamentals.

O.S. (MS Windows- DOS/7/10)

Computer Architecture, Switch Mode Power Supply, Motherboard & Microprocessor.

FDD, HDD, VDU, & CD ROM, MOUSE, KEYBOARD, MODEM.

Assembling of computer.

Upgrading of computers.

BIOS, CMOS, SETTING HDD Partition, F disk.

Installation of O.S.
Installation of Modem, Sound, VGA, LAN, Adapter.
Installation & Configuration of Internet.
Installation of Multimedia.
Trouble Shooting.
Formatting, System Transfer & backup..
Concept of LAN & Overview of Networking.
Computer Virus virus Handling.
Repair of Fault & Testing.

Course Code : ICTA 14

Duration : 3 Months

Eligibility : Class X

Certificate in Network Technology (CNT)

Network Fundamental.
Cabling & Networking Installation.
Networking with Windows 2003 server.

Course Code : ICTA 15

Duration : 3 Months

Eligibility : Class X

Certificate in Hardware Technology (CHT)

Digital Electronics.
Microprocessor & Supporting Circuits.
Computer Fundamentals & OS, PC -Assembling Disassembling & Maintenance.
Software installation (OS & AS).
Interface Hardware with Software Backup and Restore.
Hardware and software troubleshooting.
Upgrading of computers.
BIOS, CMOS, SETTING HDD Partition.

Course Code : ICTA 17

Duration : 3 Months

Eligibility : Class X

Certificate in Web Technology Fundamentals (CWTF)

Computer Fundamentals.
M.S. Word, PowerPoint, Publisher.
Photoshop.

Course Code : ICTA 18

Deration : 12 Months

Eligibility : Class X+

Advanced Diploma in Web Technology (ADWT)

Computer Fundamentals.

Ms word.

M.S PowerPoint.

M.S. Publisher.

Photoshop.

HTML.

Flash.

Java Script.

VB Script.

XML.

DHTML.

Concept of E-commerce.

ASP Development Environment.

Course Code : ICTA 19

Deration : 12 Months

Eligibility : Class X+

Advanced Diploma in Software Application (ADSA)

Fundamentalsof computer.

Operating system (Dos/ windows).

M.S Office, Visual Basic,C++ Programing, System Analysis.

Networking Concept (LAN), internet & E-mailing, HTML,Java Script.

Course Code : ICTA 20

Deration : 3 Months

Eligibility : Class X+

Certificate in PHP

PHP, HTML/DHTML.

Working with CSS.

Java Script/JQUERY.

PHP Basic.

From Methods: Get & Post.

Advanced PHP with OOPS.

Email Classes.

Word Press.

PHP array.

Course Code : ICTA 21

Deration : 6 Months

Eligibility : Class VIII

Certificate in Troubleshooting & PC-Handling

Understanding Machine Configuration.

CMOS Set-up.

Harddisk partitioning & Formatting.

Making Startup/Bootable Disk.

Windows & Linux OS instillation & Troubleshooting.

Problem Solving for Windows and Linux OS.

M.S word, internet, installation and Configuration Device.

Virus Detection and Recovery.

Configuration memory.

Fault finding related to H/W & S/W.

Course Code : ICTA 22

Deration : 3 Months

Eligibility : Class VIII

Introduction of Spoken English

How to Greet.

Simple Sentences.

How to Respond.

Request, Order, and Advice.

The Art of Wishing.

Posing and Answering Questions.

Commonly Used Phrases/Sentences.

BE- Verne (BE, BEING,BEEN,IS,AM,ARE etc.).

Course Code : ICTA 23

Deration : 6 Months

Eligibility : Class X

Certificate in Spoken English

Present Tense & Question Tag.

Past Tense.

Future Tense.

Part of Speech.

Pronunciation and Silent Letter in Words.

Use of Modals.

Uses of IT & THERE –Dummy Subject.

Uses Of Phrases.

Exclamatory sentence.

Course Code : ICTA 24

Deration : 6 Months

Eligibility : Class X

Certificate in Multimedia

PageMaker.

Photoshop.

Coreldraw.

Sound forge.

Flash.

Premiere.

Internet.

Course Code : ICTA 25

Deration : 6 Months

Eligibility : Class X+

Certificate in Basic Programing

Fundamentals of computer, Windows.

GW Basic.

C

Visual FoxPro.

HTML,DHTML.

Internet.

Course Code : ICTA 26

Deration : 6 Months

Eligibility : Class X+

Professional Course in C++

Understanding of programming logic.

Learn OOPS(object oriented programming) concept.

Understand classes & objects.

Abstraction.

Inheritance & polymorphism learn & apply file handling operator overloading & functions.

Course Code : ICTA 27

Deration : 3 Months

Eligibility : Class X

Specialist in Printer Repairing (SPR)

Introduction of printer.

DMP printer.

Inkjet printer

Laser printer.

Trouble Shooting.

Course Code : ICTA 28

Deration : 6 Months

Eligibility : Class X

Certificate in Telecommunication

Computer Architecture.

Radiation & Microwave Technique.

Digital Signal processing.

System Programing.

Communication Network.

Image processing project.

Course Code : ICTA 29

Deration : 6 Months

Eligibility : Class X

Certificate in House Wiring & Electricity

House Wiring.

Electrical Safety.

Blueprint Reading.

Fundamentals of Electricity.

Residential electrical system.

Basic electrical circuits.

Electrical measurement and testing equipment.

Series and parallel circuits.

Cable and termination.

Switch and receptacles.

Fixtures.

NEC code.

Fan Repairing.

Inverter connection.

Course Code : ICTA 30

Deration : 6 Months

Eligibility : Class X

Certificate in Beautician

Facial therapy.

Dermatology.

Massage.

Hot stone therapy.

Indian head massage.

Anatomy and physiology.

Manicure.

Pedicure.

Make up.

Cosmetic science.

Waxing.

Threading.

Eyebrow and eyelash tinting.

Business management + professional conduct.

Nutrition, dietary and figure control.

Sterilization and hygiene.

Course Code : ICTA 31

Deration : 6 Months

Eligibility : Class X

Certificate in Hair & Skin Care

Manage saloon with latest equipment & technology.

Prepare cosmetics for their own use.

Run slimming center with latest gadgets.

Treat different types of skin with facial techniques.

Set & cut hair in different/latest style.

Give high fashion look to hair by perming & colouring.

Accenture good features and hide out bad features by corrective make-up.

Course Code : ICTA 32

Deration : 6 Months

Eligibility : Class X

Certificate in Laser Cutting Designing

Fundamentals of Laser Machine. Coreldraw out line drawing.

Laser work software. Making 3D models with MDF.

Course Code : ICTA 33

Duration : 6 Months

Eligibility : Class X

Certificate in Art & Craft

Drawing – The drawing course introduces students to charcoal, pencil, pastel, inks and a range of alternative materials in a variety of subjects: figure, Drawing, still life, self-portraiture and utilising fun modern techniques training the eye to see.

Painting – The painting course covers oil painting, watercolour, acrylic and alternative materials. Subject matter includes painting, still life and free

Expression. It is an intensive introductory course.

Printmaking This module introduces students to Wood Block, Photo Etching, Mono-printing and Stencil Printing, and builds a strong foundation on the concepts of Intaglio and Relief Printing.

Sculpture – On this course students will learn how to manipulate and mix varied materials to create a totally original art piece. They will also be

Encouraged to develop their own ideas using new and unusual materials.

Graphic design and display

Course Code : ICTA 34

Duration : 6 Months

Eligibility : Class X

Certificate in Computer Embroidery

COMPUTER EMBROIDERY DESIGNING WITH WILCOME SOFTWARE :

Embroidery & Digitizing creation techniques

Properties, fabrics, styles and templates

Advanced digitizing combining designs & lettering

Embroidery connectors

Usage of Colorways–color palette, threads

Stitch types for Lettering with stitch designs, Editing

Digitizing, free shapes, borders, backstitch, stemstitch, satin stitch

Creating contour fills

Creating lettering in CorelDraw graphics Editing,

Transforming, adjusting, scaling lettering

Creating monogram designs, wreaths & arrays

Eliminating, controlling, reducing & optimizing small stitches

Stitch Effects– freehand, furry or fluffy edges, color blending, Florentine, motif fills, 3D effects

Printing designs in CorelDRAW graphics

Printing reports in wilcom decoration

Embroidery Clipart– viewing, selecting, sorting, searching

ES Design Explorer Advanced Functions.

Course Code : ICTA 35

Duration : 3 Months

Eligibility : Class VIII

Professional Course in Tailoring

Stitching techniques.

Dress measurements & Techniques.

Anatomy of Drafting Garments calculation and Drafting patterns.

Method to Fold the Fabric for patterns.

Terms used in Tailoring jargons (A top for a new born child or a small kid).

Frock petticoat.

Summer frock.

Yoke frock.

Frock with a separate body and skirt.

Flared skirt.

Umbrella skirt.

Saree petticoat.

Plain blouse.

Cut blouse with plain sleeve.

Cut blouse with puff sleeve.

Saree blouse with lining.

Salwar kameez.

SKIRT TOPS:

Skirt tops 1:- Magyar pattern and front full opening.

Skirt tops 2:- Top with full opening and collar.

Ladies Night Dress.

Course Code : ICTA 36

Duration : 6 Months

Eligibility : Class X

Certificate in Tailoring

Skirts : Twelve types

Frocks : Ten types

Skirts & Jeans Tops : 8 Types

Ladies Blouses : 28 to 38 Size

a) Plain Saree Blouse

b) Cut Blouse for a Saree

c) Raglan Blouse

d) Katori Blouse

e) Designer Blouse

These blouses would be taught with different types of Sleeves and Necklines.

Salwar : Plain, Model Salwar, Patiala Salwar, Churidhar etc

Kameez, Kurtha, Ladies Shirt, Kalidhar Cut, Princess Cut etc

Pants

- a) Little Boys uniform pant
- b) Divided skirts for Girls
- c) Pedal Pusher
- d) Capri
- e) Harem Pants
- f) Ladies Pants
- g) One Piece Pants
- h) Pleated Pants
- i) Bell bottom Pants
- j) Elephant Pants
- j) Regular Pants

Shirts

- a) Little Boys shirt
- b) Nehru Shirt
- c) Plain Shirt
- d) Shirt with Yoke
- e) Ladies Shirt
- f) Shirts with Pockets & Collar
- g) Vest

Accessories

- a) Bags
- b) Belt
- c) Cap
- d) Hot Pads etc

Course Code : ICTA 37

Duration : 1 Months

Eligibility : Class VIII

Certificate in Professional Makeup Artist.

Professional Makeup.

H.D. Make-up.

Party Makeup.

Personal Grooming.

Different types of hair style, sari Draping.

International products knowledge.

Certificate Course in CCTV installation & Maintenance

CCTV system introduction.

Elements of CCTV system.

Camera specification.

Recording of footage and Backup of footage.

Troubleshooting.

Cabling and connector settings.

Course Code : ICTA 39

Duration : 6 Months

Eligibility : Class X+

Diploma in PHP (DPHP)

Level 1

- 1) Basic Networking, How Internet works, Language Intro, What is DNS server, Web server, FTP server and HTTP server
- 2) How and what requires to create a website, difference between dynamic website and static website.
- 3) Small discussion with current technology and benefits of PHP

Level 2

- 4) Basic HTML Tags with practical
- 5) HTML Table, iFrame concept
- 6) Basic CSS Ideas with example (External, Embedded, inline)

Level 3

- 7) Introduction to javascript
- 8) Basic Concept and use of javascript
- 9) Program with Registration form with javascript validation

Level 4

- 10) Introduction to PHP variables with all data types, auto type casting
- 11) PHP operators
- 12) Conditional structure with practice
- 13) Flow control with small practice
- 14) Small program with conditions

Level 5

- 15) PHP array
- 16) Associative array, Numeric array
- 17) Single dimensional array, multi dimensional array

- 18) For each for array
- 19) Array function
- 20) Small program with array example

Level 6

- 21) Intro server variables
- 22) GET,POST,REQUEST,FILES
- 23) Small program with image upload
- 24) Program with student result image

Level 7

- 25) Introduction to functions
- 26) Discuss with few important string function
- 27) Date & time function
- 28) How to create user defined function
- 29) Include,Require,Include once,Require once
- 30) Program with simple calculator

Level 8

- 31) File handling(Read-write-update-delete)
- 32) Small practice on file handling
- 33) Directory handling(Create-read-delete)
- 34) program with files and directory handling including image upload(use txt file as database)

Level 9

- 35) Intro PHP session
- 36) Use of PHP session(discussion)
- 37) Login/Logout program
- 38) Small program of product shopping cart

Level 10

- 39) Tips & tricks to search google to resolve problems
- 40) ntroduction to forums,blogs,pages,in order to search stuffs
- 41) Mail program
- 42) avascript readymade programs
- 43) Free CSS Templates

Level 11

- 44) Intro with MySQL
- 45) Basic concept of database designing
- 46) Intro to PHPMyAdmin

Level 12

- 47) Create a database to perform MySQL stuffs
- 48) MySQL queries

49) MySQL clauses and operators and functions

Level 13

50) MySQL JOIN-inner JOIN, OUTER JOIN, LEFT JOIN, RIGHT JOIN

51) Practice with joining

Level 14

52) MySQL in PHP(database connection)

53) Difference between MySQL_connect and p_connect

54) Program to run queries and fetch database

55) MySQL fetch queries

Level 15

56) Client interface and Admin interface concept

57) MySQL program to ADD/DIT/UPDATE into category and product table

58) Dream project at home

Level 16

59) PHP modules intro and GD basics for captcha

60) Ready made script practice

61) Pagination, Captcha images, Mail program, Editor Etc etc

Level 17

62) Complete PHP classes and object

63) AJAX examples

64) Eligible for interviews

Level 18

65) START LIVE PROJECT-if required

66) Folder structure for website

67) c-panel idea

68) Database setup

69) File uploads

70) Payment gateway(paypal.com)

71) PHP securities

Course Code : ICTA 40

Deration : 12Months

Eligibility : Class X

Diploma in Hardware & Networking Engineering (DHNE)

HARDWARE:-

a):- PC Data.

b):- PC system Board and SMPS, CPU.

c):- Drives and other storage media.

D):- Expansion cards and interfaces.

e):- OS and File system.

f):- Video system.

NETWORKING:-

a):- introduction of Network.

b):- OSI(layer) Reference Model.

c):- Ethernet Technology.

d):- Hubs vs Switches vs Router.

d):- Ipv4 Addressing and sub netting.

e):- Ipv6 Addressing.

f):- TCP/IP Potocal.

g):- Introduction to 802.11 Wireless.

Course Code : ICTA 41

Deration : 12 Months

Eligibility : Class X+

Advance Certificate in Spoken English

MODULE 1: Taking to your superiors.

MODULE 2: Elements of a story.

MODULE 3: Personal Pronouns.

MODULE 4: Demonstrative Pronouns.

MODULE 5: Casual Conversation while Shopping.

MODULE 6: Uses of HERE and THERE.

MODULE 7: Talking to Children.

MODULE 8: Telephone Etiquette.

MODULE 9: Business Communication.

MODULE 10: Conversation with a Doctor.

MODULE 11: Participating in Group Discussion.

MODULE 12: Conducting Meetings.

MODULE 13: Attending Interviews.

Course Code : ICTA 42

Deration : 12 Months

Eligibility : Class X+

Diploma in Hardware Technology (DHT)

Data Recovery.

Analog & Digital Electronic.

SMPS(Component level).

Mother board (component level).

Storage device (HDD,DVD WRITER &COMBO DRIVER.)

UPS ,LCD,TFT, MONITOR,PRINTER (DMP, LASER).

All in one Printer.

Laptop (component level).

Security surveillance system.

Course Code : ICTA 43

Deration : 12 Months

Eligibility : Class X+

Diploma in Office Management (DCOM)

SEMISTER -1

Operating System (Windows 7 /2000/xp).

Microsoft office 2007/2010 (Word, Excel, PowerPoint,access, outlook).

Internet technology.

PageMaker, Photoshop, Corel draw, bangla Word, HTML, Typing test.

SEMISTER -2

Tally Introduction of Accounting & inventory.

Export,inport, GST year entry, adj entry,final Accounts, Tally 9.0.

Course Code : ICTA 44

Deration : 12 Months

Eligibility : Class X+

Diploma in Financial Accounting (DFA)

Fundamentals of computer.

Operating system (Dos/ windows xp,7/8).

M.S office (word, Excel).

TALLY 9 with GST ,FACT, PROJECT, Depreciation, interest calculation, concept of D-Mat, Banking ruled of the company,

Labour laws, income tax, filling up of Returns.

Course Code : ICTA 45

Deration : 6 Months

Eligibility : Class X+

Master in Computer Networking Engineering (MCNE)

Fundamentals of computer networking.

Network Topology.

Transmission Modes.

Network device (HUB, SWITCH,REPEATER, ROUTER Etc).

OSI & TCP /IP MODELS.

Network protocol.

Ip address. Change module Remove module

Ip address.
Subnet masking.
Transmission media & cabling.
Peer to peer Networking.
NTFS permission.
File and Folder sharing.
Printer sharing.
Configure internet connection.
Internet connection sharing (proxy server & ICS).
Configure wifi router.
Configure Outlook, backup and restore, client server Networking.
Domain configure.
Domain joining.
Domain user create.
Security in domain.
Configure servers.
.DHCP, .FTP, .WEB .DNS .Remote desktop & team view, . TELNET.
RHEL 6 instalation & basic commands.
Network security Fundamentals.
Trouble Shooting.

Course Code : ICTA 46

Deration : 6 Months

Eligibility : Class X+

Master in Computer Hardware Engineering (MCHE)

Fundamentals of Computer Networking

Network Topology

Transmission Modes.

Network Device (Hub, Switch, Repeater, Router Etc)

OSI & TCP/IP Models

Network Protocols

IP Address

Subnet masking

Transmission Media & cabling

Peer to peer networking

NTFS Permissions

File and Folder sharing

Printer Sharing

Configure Internet Connection.

Internet connection Sharing (Proxy Server & ICS)

Configure wifi router.

Configure Outlook, Backup and Restore.

Client Server Networking

Domain Configure.

Domain Joining.

Domain user Create.

Security in domain

Configure Servers

- DHCP
- FTP
- WEB
- DNS
- Remote Desktop & Team viewer
- TELNET

RHEL 6 Installation & Basics Commands.

Network security Fundamentals

Troubleshooting.

Course Code : ICTA 47

Deration : 12 Months

Eligibility : Class X+

Post Graduate in Computer Application (PGDCA)

Fundamentals of computer.

Operating system (Dos/ windows).

Microsoft office 2007/2010 (Word, Excel, PowerPoint, access,).

PageMaker.

Photoshop.

Coreldraw.

Bangla word.

Tally.

C ++

Visual Studio & visual Basic.

HTML & DHTML.

English & Regional Language Typing.

Course Code : ICTA 48

Duration : 1 Months

Eligibility : Class VIII

E-Siksha

Computer Fundamentals.

Operating system (windows xp,7/8).

M.S Word (concept).

Online banking, internet, Emailing, online mobile recharge, online rail ticket & flight ticket booking.

Course Code : ICTA 49

Duration : 6 Months

Eligibility : Class X+

Certificate Course in Yoga & Fitness

YOGA THEORY:

- A) yogic prayer.
- B) yoga (Meaning, introduction,all the eight limbs.).
- C) Types of yoga (Ashtanga,Gyan, Karma, Bhakti,Hatha,Nada,Laya,Mantra).
- D) Taking note of individual health problems of participants.

Course Code : ICTA 50

Duration : 18 Months

Eligibility : Class X+

Advanced Diploma in Office Management & Publishing (ADOMP)

Computer Fundamentals.

Hardware (concept).

Operating system (windows 7).

Paint, Notepad, Wordpad, DOS.

Ms-Office 2016 (word, Excel, power point, Access).

HTML, Visual FoxPro, Bangla word, English Typing.

Tally (concept).

Introduction to Internet & Email.

Adobe PageMaker 7.

Corel Draw.

Adobe Photoshop.

Printing & Scanning.

Advance Diploma in Hardware & Networking Engineering (ADHNE)

Analog & Digital Electronic

SMPS (component level)

Mother board (component level)

Storage devices (HDD, DVD WRITER & COMBO DRIVER)

UPS

LCD / TFT / MONITOR

Printer (DMP, LASER)

Computer Fundamentals.

O.S, Computer Architechture.Switch Mode Power Supply, Motherboard & Microprocesso.

Assembling Of Computer.

UpGradating Of Computers.

BIOS & CMOS Setting HDD Partition, F disk.

Installation Of O.S

Installation Of Modem,Sound,VGA,LAN,Adapter.

Installation & Configuration Of Internet.

Installation Of Multimedia.

Fundamentals

Computer Networking

Topology

Transmission

Network Device

(DeviceHub, Switch, Repeater, RouterEtc)

OSI & TCP/IP Models

Network Protocols

IP Address

Subnet masking

Transmission Media & cabling

Peer to peer networking

NTFS Permissions

File and Folder sharing

Printer Sharing

Configure Internet Connection.

Internet connection Sharing (Proxy Server & ICS)

Configure wifi router.

Configure Outlook, Backup and Restore.

Client Server Networking

Domain Configure.

Domain Joining.

DHCP

FTP

WEB

DNS

Course Code : ICTA 52

Deration : 6 Months

Eligibility : Class X+

Certificate Course in Public Health Worker

Public Health System.

Women and Child Health.

Community participation for Health.

Emerging issues in Health Sector.

Special focus areas in Healthcare.

Course Code : ICTA 53

Deration : 6 Months

Eligibility : Class X+

Certificate in Electro Cardiography Technique (E.C.G Technician)

Communicative English and computer Fundamentals.

Anatomy of Heart.

Physiology of Heart.

Electro Cardiography.

Hospital Administration.

Practical.

Course Code : ICTA 54

Deration : 6 Months

Eligibility : Class X+

Certificate Course in Physiotherapy Technician

Communicative English and computer Fundamentals.

Anatomy, Physiology, Abnormal Psychology, and Pathology personal Hygiene.

Basic Occupational Therapy, Nursing & First-aid.

Biomechanics and Exercise therapy, Medical & Surgical condition.

Orthopedics and Neurology & on the job training.

Course Code : ICTA 55

Deration : 6 Months

Eligibility : Class X+

Certificate Course in Nursing Asistance

Carry out tasks/instructions given by doctor or nurse (RNS)

Serve meals to patients.

Take care of patients hygyine(bathing them, cleaning their rooms, groom them etc).

Record patients body status.(pulse, weight, blood pressure etc).

Administer medications communicate with patients and their family members.

Take patients for test and treatment processes.

Course Code : ICTA 56

Deration :3 Months

Eligibility : Class X+

Professional Course in Oracle

Oracle

Course Code : ICTA 57

Deration :6 Months

Eligibility : Class X+

Diploma in Drawing & Painting

Principal of Drawing.

Pencil Drawing.

Cartoons Drawing.

Dry and Wet Paintings.

Sketching.

Memory Drawing,

Glass painting.

Oil painting.

Course Code : ICTA 58

Deration :6 Months

Eligibility : Class X+

Diploma in Digital Marketing

Introduction.

Marketing Fundamentals.

Set up a website.
Email marketing.
SEO.
Social media marketing.
PPC.
Content marketing & analytics.

Course Code : ICTA 59

Deration :6 Months

Eligibility : Class X+

Professional Course in Java

Self-pased learning opportunity.
Emphasis on coding & source code documentation standards.
Logic building & problem solving.
Strong java programming foundation.
Latest java programming from Oracle.
Exposure to Rich internet Applications Development Environment (AJAX).
Emphasis on coding & source code documentation standards.
Strong foundation of web application development.

Course Code : ICTA 60

Deration :6 Months

Eligibility : Class X+

Professional Course in .Net Technology

Coding activities that enhances the performance of website application.
Design & develop service that access local & remote data from various data sources.
Develop and deploy services to hybrid environments, including on premises servers and windows Azure.

Recognized by Govt. of India INSTITUTE OF COMPUTER TRAINING ACADEMY		Certificate No. 0012 NAME: _____ NAME: _____ NAME: _____
		
1. Registered as autonomous body, under Govt. of West Bengal based on centre Govt. TR act 1982, Govt. of India. (Reg. No IV-1903/905/2020) 2. An ISO 9001-2015 certified Autonomous body (Certificate No. 85PC232059). 3. Registered under department of Labour Care of NCT (Delhi) (Reg. No.852C100102). 4. Registered under Trade Mark registry act, 1999 Govt. of India. (Reg. No. 4841475).		
An ISO 9001-2015 certified autonomous body A national programme of Information Technology education		
_____ This is to certify that <u>PUJA SAMANTA</u> s/o, d/o, w/o <u>KAMAL SAMANTA</u> has successfully completed the Diploma in Information Technology (DIT) at Chandrakona Computer Training Center _____ of duration <u>12</u> <u>months</u>, and obtained the grade <u>A</u> in recognition of his/her success this certificate is awarded.		
	••••• Training Period : _____ to _____ Enrollment No. : _____ Date of Issue : _____	<i>Chairman Signature</i> _____
80% & above "A" Grade, 70% & above "A" Grade, 60% & above "B" Grade, 50% & above "B" Grade, 40% & above "C" Grade Website: www.ictaindia.com		

INSTITUTE OF COMPUTER TRAINING ACADEMY	
	CERTIFICATE
	OF AUTHORIZATION
<i>This Certificate is Presented to</i>	
DIRECTOR'S NAME	MANAS JANA
CENTRE ADDRESS	RAGHUNATHBARI, PANSKURA, Purba Medinipur, West Bengal, Pin Code: 721634
AUTHORISED COURSES : ALL COURSES PROVIDED BY H.O.	
CENTRE CODE	ICTA-0005
VALIDITY	13/3/2021 to 13/3/2022
Date	Chairman
OFFICE : NEAR ANUKUL THAKUR ASHRAM, CHANDRACONA TOWN, PASCHIM MEDINIPUR, 721201	

On 19-12-2020

Certificate of Admissibility Rule 43, W.B. Registration Rules 1962)

Admissible under rule 21 of West Bengal Registration Rule, 1962 duly stamped under schedule 1A, Article number :
1A of Indian Stamp Act 1899.

Presentation Under Section 52 & Rule 22A(3) 46(1), W.B. Registration Rules, 1962)

Presented for registration at 14:56 hrs on 19-12-2020, at the Office of the A.R. - III KOLKATA by DIPTEN CHAKRABORTY, Executant.

Admission of Execution (Under Section 58, W.B. Registration Rules, 1962)

Execution is admitted on 19/12/2020 by 1. DIPTEN CHAKRABORTY, Son of Late AMEYA CHAKRABORTY, VILL- KASHIKULI, P.O. BANKA, Thana: Chandrakona, Paschim Midnapore, WEST BENGAL, India, PIN - 721201, by caste Hindu, by Profession Business, 2. DIPTEN CHAKRABORTY, Son of Late AMEYA CHAKRABORTY, VILL- KASHIKULI, P.O. BANKA, Thana: Chandrakona, Paschim Midnapore, WEST BENGAL, India, PIN - 721201, by caste Hindu, by Profession Business, 3. AMIT KUMAR CHAKRABORTY, Son of ASIT KUMAR CHAKRABORTY, VILL- NICHANA, P.O. NICHANA, Thana: Chandrakona, Paschim Midnapore, WEST BENGAL, India, PIN - 721232, by caste BAMAARIA, Thana: Chandrakona, Paschim Midnapore, WEST BENGAL, India, PIN - 721212, by caste Hindu, by Profession Others

Indefinite by MITAN MODAK, Son of SRIBAS MODAK, VILL-PARBATIPUR, P.O. PRITINAGAR, Thana: Ranaghat, Nadia, WEST BENGAL, India, PIN - 741247, by caste Hindu, by profession Others

Payment of Fees

Certified that required Registration Fees payable for this document is Rs 121/- (A-1) = Rs 100/- + Rs 21/-) and Registration Fees paid by Cash Rs 121/-.

Payment of Stamp Duty

Certified that required Stamp Duty payable for this document is Rs. 545/- and Stamp Duty paid by Stamp Rs 550/- Description of Stamp

1. Stamp: Type: Impressed, Serial no 23947, Amount: Rs. 550/-, Date of Purchase: 19/12/2020, Vendor name: Mousum Ghosh



Probrir Kumar Golder
ADDITIONAL REGISTRAR of ASSURANCE
OFFICE OF THE A.R. - III KOLKATA
Kolkata, West Bengal


 भारत सरकार / GOVERNMENT OF INDIA
 प्रमाणित चिह्न पंजीयन / TRADE MARKS REGISTRY

2/18/2021  भारत सरकार / GOVERNMENT OF INDIA कॉपीराइट कार्यालय / Copyright Office बौद्धिक संपदा अधिनियम संख्या 32, भारत 14, प्रवेश, नई दिल्ली-110078 फोन: 011-28032496 Intellectual Property Division, Plot No. 32, Sector 14, Dwarka, New Delhi-110078 Phone: 011-28032496 रसीद / Receipt	Copyright Office  Copyright Office	PAGE No : 1
To, DIPTEN - CHAKRABORTY BANKA-- (M)-8670760130 : E-mail- infocta2021@gmail.com	RECEIPT NO : 12893 FILING DATE : 18/02/2021 BRANCH : Delhi USER : Diptencopy	

S.No	Form	Diary No.	Request No	Title	Amount (Rupees)
1	Form XIV	4307/2021-CO/L	9184	COMPUTER COURSES, STATEMENTS OF MARK AND CERTIFICATE	500
Amount in Words				Rupees Five Hundred	500

PAYMENT MODE	Transaction Id	CIN
Online	C-0000009098	1802210010686

The Trade Marks Registry,
Nizam Palace, 2nd M.S.O. Building,
7th Floor, 23/4A, Acharya Jagadish Chandra Bose Road, Kolkata-700020

RECEIPT

PAGE No : 1

To, **CS RAHUL SHARMA**
Office No 152A, 1st Floor, Wadhwa Complex, Laxmi Nagar Delhi-90

ATTORNEY : 23945 e-mail: pcs.sra@gmail.com

RECEIPT NO : 2761025
FILING DATE : 30/01/2021 14:50:54
BRANCH NAME : KOLKATA
USER : CSRAHULTM

S.NO.	Form	Type	Application No	Class	No of Class	Ref No.	Party Type	Party Code	Party Name	Amount(Rs.)
1	TM-A	APPLICATION	4841475	41	1	-	Proprietor	3869786	OPTEN CHAKRABORTY	4500
Amount in Words			Four Thousand Five Hundred						Total ☐	4500

Payment Mode : Bank Transfer

*Class 99 indicates As Multi class Application



*This is a computer generated receipt, hence no signature required.
*Please provide your email id with every form or document submitted to the Trademark Registry so that you may also receive acknowledgements and other documents by email.

*Please provide your email id with every form or document submitted to the Copyright office so that you may also receive acknowledgements and other documents by email.

(Administrative Officer)



INSTITUTE OF COMPUTERTM
TRAINING ACADEMY



Institute of Computer Training Academy

Near Anukul Thakur Ashram, Chandrakona Town, Paschim
Medinipur, (W.B), Pin - 721201, Mob. : 8670760130,
email : infoicta2021@gmail.com, web. : www.ictaindia.com